

Friends of St Benet's

Minutes of AGM – 10th January 2017

Present

Laura Robinson
Kerry Baines
Catherine Harper
Elsa Wray
Claire Caulfield
Joanne Anderson
Bernie Davison
Michelle Ash
Michael Rooney
Vicki Burrell

Apologies

Joan Pearson
Katie Coxon
Kathryn Wall
Gemma Poole

Introduction

Prayer

Reason for Meeting

Nominate a new committee to adopt the new constitution as received from PTA.

Nominations were accepted in the meeting as only 2 parents had submitted a reply to the letter and texts.

Nb: Neither parent attended the meeting.

Roles to be voted are: Chair Person, Vice Chair, Secretary, Treasurer.

Voting

Chair Person – Nominated by Joanne Anderson and Elsa Wray – **Kerry Baines**

Vice Chair – Nominated by Joanne Anderson and Elsa Wray – **Michelle Ash**

Secretary – Nominated by Elsa Wray and Claire Caulfield – **Laura Robinson**

Treasurer – Vote between Niall Ash and Gemma Poole – **Niall Ash**

Catherine Harper has been voted in as the school signatory for finance purposes and Gemma Poole is to be co-opted as a committee member if she would like to.

Financial Update – Presented by Joanne Anderson

All income and expenditure was broken down. Discrepancy in the account was discussed. Joanne will liaise with Niall to discuss the adjusted balance and a hand over of the accounts. Joanne will submit the accounts to Charity Commission as per regulations.

Signatures on the bank account are to be amended with Kerry, Vicki, Niall and Catherine being the new signatories to support this year's committee. Cheques will require 2 out of the 4 signatures.

Christmas Family Night 2016

The Christmas Family Night was deemed a huge success with positive comments from families and committee members. Catherine Harper thanked the FOSB for their support- a great event!

Playground Funding

24.11.16 request was resubmitted. Since this meeting took place the funding has now been approved and work will hopefully be completed by August.

Bike Shed

Discussion took place around the desire for a bike shed.

Agreement will be required when we have quotes for Type of Shed and Location. Various options were discussed.

IT equipment

Ipads are still working fine and no plans to upgrade them at present.

Whiteboards are beginning to fail and may need upgrading. Each one costs approximately £3500. FOSB have said that they will consider holding funds for this.

Classroom Spending

It was decided that each class be given a budget of £200 (£1600 total spend) to provide resources/rainy day activities for the children. This is to be completed by March 2017.

Pantomime

FOSB will continue to contribute towards the cost of the annual pantomime trip.

Communications

Minutes will be added to St Benet's School website. Website will also advise on any events planned and spending by Friends of St Benet's.

Old Facebook Page is to be closed down and then ultimately we will have a re-launch with a new page. Regulations will be in place around the types of post that are acceptable.

Valentine Disco

13th February Valentine Disco to be held in school. 3.45 – 4.30 for Early Years – Year 2
4.45-6.00 For Year 3-6

Hot Dogs and a Drink to be provided as part of ticket cost or possible pizza slice. Elsa will source different items.

Tickets will be £2.00. Children can bring £1.00 for tuck-shop.

Kathryn will be asked to do tickets and a poster.

FOSB LOGO

Competition is to be run for children to design a new FOSB logo by 17th February. Banners etc will then be ordered with the new design on.

Next Meeting:- **Wednesday 8th March, 3:30pm**